



The project is co-funded by
the European Union,
Instrument for Pre-Accession
Assistance



Provincia di Ravenna

Annex A

PUBLIC NOTICE

FOR A PRELIMINARY ASSESSMENT BY EXPRESSIONS OF INTEREST FOR THE ACTIVATION OF CHARTER FLIGHTS OR AEROTAXI FOR PASSENGERS AND GOODS IN THE PERIOD 2014-2015, INCLUDING ONE OR MORE AIRPORTS IN THE ITALIAN ADRIATIC COAST AND ONE OR MORE AIRPORTS IN SLOVENIA, CROATIA, BOSNIA HERZEGOVINA, ALBANIA AND GREECE, WHOSE START UP MIGHT BE SUPPORTED BY INSTITUTIONAL SHARES OF PROMOTION INFORMATION AND DISSEMINATION IN LINE WITH THE OBJECTIVES OF ADRIAIR PROJECT UNDER THE IPA ADRIATIC CROSS-BORDER COOPERATION PROGRAMME 2007-2013.CUP J69E1200137007

THE HEAD OF ECONOMIC AFFAIRS AND EU Dept

Callback the Provincial Government resolution no. 278 of 26/09/2012 with which Adrian Air project was approved definitively, to which the Province of Ravenna participates as a partner, approving the scheme of arrangement between the partners,

ANNOUNCES

- I. - Subject matter and purpose of the notice:** The Province of Ravenna, on the basis of the provisions of ADRIAIR Project funded by the IPA Adriatic Cross-border Programme, meant by this notice:

a) collecting expressions of interest by appropriate business entities (airlines, aerial work, travel agencies and tourism, tour operator) with its proposals for the creation of links, also on call by air taxi or charter flights between Italian airports in the provinces of Adriatic coast and airports in countries on the other side of the Adriatic that are part of the Adriatic-Ionian macro-region eligible under the IPA Adriatic Programme;

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b) carrying out promotion and dissemination to promote the development of air links, even on reservations for passengers and freight between one or more airports in the Italian Adriatic coast and one or more airports in Slovenia, Croatia, Bosnia and Herzegovina, Montenegro, Albania and Greece during the year 2014 and 2015, consistent with the provisions in the Project ADRIAIR aimed at activating connections with air taxi or charter flights between the two coasts of the 'Adriatic;

Stated that the administration does not undertake any obligation in respect of the continuation of its business negotiation, reserving the full right to institute any subsequent negotiations with the respondents believed, according to its technical evaluation of discretion, appropriate to 'carry out the required tasks.

Where emerged concrete manifestations of interest from eligible subjects (airlines, aerial work or travel agencies and tourism) for the development of such links is expressed willingness to promote, indirectly, the start up of these connections limited to 2014 -2015 with a public action of information and institutional promotion and dissemination of the Project Adriair in favor of all link proposals also on reservation considered valid and appropriate, set out in section IV of this notice. This public action will have a total value not exceeding € 20,000.00 to better determined with specific acts, also based on the quality and characteristic of proposed connections (including airports actually involved in the connections) and for the implementation of which the Province of Ravenna will serve by means of specific races in compliance with applicable laws and regulations of Community companies or agencies specialized in promoting tourism and communication. The above action will be discussed, concerted and detailed with all those who will advance expressions of interest, to facilitate maximum synergy with their marketing activities, provided that such promotion and dissemination of institutional type absolutely excludes State aid in favor of private persons entrepreneurial.

II - Individuals eligible for the submission of the instance and of the project proposal:

They are allowed to submit their own application and its development proposal and activation of these air connections for passengers or for passengers and cargo, airlines regularly authorized under the rules established by the Civil Aviation Authority or similar bodies in other countries involved in cross-border IPA Adriatic program, tour operators, travel agents (alone or in combination with each other) that are available to handle charter flights and air taxi services, even on booking to connect in a rhythmic way or upon request by air, airports placed on both sides of Adriatic established in Italy Slovenia, Croatia and Greece EU members or the EAC countries, Albania, Bosnia and Herzegovina, and Montenegro, involved in the cross-border IPA Adriatic Programme, the business Italian entities or other European countries with the necessary permissions, either individually or in consortium, pursuant to art. 15 of Directive 92/50/EEC. and art. 37 of Legislative Decree no. 163/2006.

"Airlines or working plane companies are those entities that operate aviation activities for people or mere who have regular inscriptions and documents required for business and techniques activities for aerial work.

Travel Agencies and Tourism are, companies duly authorized, engaged in the production, organization of trips and stays, brokerage firms, with direct sales to the public or without direct sale to the public, (Tour Operator), including the tasks of assistance and hospitality to tourists.

These activities can be carried out jointly or separately.

III. - Conditions and requirements for participation and eligibility:

Participants must not be under penalty of exclusion, in any of the conditions referred to in Article 38 of Legislative Decree no. 163/2006 and subsequent amendments;

Participants must also:

-Have the technical and professional capacity referred to in paragraph IV letter. b) and ensure the following minimum system requirements:

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1) Willingness to make flight connections for passengers and / or cargo booking even on charter flights or air taxi rhythmic annual or seasonal or request with specific tariff between airports in the Italian Adriatic provinces and airports of countries on the other side of the Adriatic that are part of the Adriatic-Ionian macro-region and that are eligible under the IPA Adriatic program;

2) Willingness to promote integrated packages of tourist areas located on the two sides of the Adriatic providing links to air taxi or charter flights between Italian airports and airports of countries on the other side of the Adriatic that are part of the Adriatic-Ionian macro-region ;

Air units employed must comply with the international conventions and EU directives that regulate the activity in question and must be certified by the appropriate technical body (eg the Civil Aviation Authority or similar) according to these conventions and guidelines and its crew must be in possession of the planned international certifications.

Individual firms and businesses specifically and temporarily grouped pursuant to art. 37 of Legislative Decree no. 163/2006 and subsequent amendments can advance expressions of interest.

In this first phase of the event of interest, these minimum requirements will also be made only through a self-certification signed and accompanied by a valid and suitable identity document.

The provincial administration will require to the subsequent subjects deemed suitable the regularity of meeting requirements, as well as about the professional suitability.

Stated that, the Province of Ravenna assumes no obligation with regards to the continuation of its action, of promotion dissemination and information described above, such action will eventually be developed only in relation to persons who will be confirmed suitable to all effects to the execution of the requested service.

IV. - Methods of presentation of the petition and the project proposal:

The expressions of interest referred to in paragraph I, shall be addressed in relevant stamp duty to the President of the Province of Ravenna and delivered by mail or by hand to the, Public Relations Office of the Province of Ravenna, Piazza Caduti per la Libertà 2/4 - 48121, no later than 15 th May at 12,00 (cet), in a sealed envelope and countersigned on the closing flaps. Instances, the proposals and the related statements must be complete, undamaged, drawn up as required, signed by the legal representative and bearing, each, by a copy of a valid identity document.

The envelope sealed and countersigned on the closing flaps, should be sent, no later than the deadline indicated at the above address, by hand, or through authorized courier, or by registered post with acknowledgment of receipt, with the exclusion of any other means. Shall prevail exclusively that has been received, at maturity, the protocol of the organization. Any delays, missed deliveries or irregularities are to be charged to the sender or whoever it.

On the outside envelope containing the proposal must be affixed the identity of the sender, including the fax number (or all of the subjects in case of RTI, with the express indication of the parent company) and must be, under penalty of exclusion, the following wording:

PUBLIC NOTICE FOR A PRELIMINARY ASSESSMENT BY EXPRESSIONS OF INTEREST FOR THE ACTIVATION WITH CHARTER FLIGHTS OR AEROTAXI FOR PASSENGERS AND GOODS IN THE PERIOD 2014-2015 INCLUDING ONE OR MORE AIRPORTS IN THE ITALIAN ADRIATIC COAST AND ONE OR MORE AIRPORTS IN SLOVENIA, CROATIA, BOSNIA HERZEGOVINA, ALBANIA AND GREECE, WHOSE START UP MIGHT BE SUPPORTED BY INSTITUTIONAL SHARES OF

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PROMOTION INFORMATION AND DISSEMINATION CONSISTENT WITH THE OBJECTIVES OF ADRIAIR PROJECT UNDER IPA ADRIATIC CROSS-BORDER COOPERATION PROGRAMME 2007-2013.CUP J69E1200137007

The deadline is no later **than 15 th May at 12,00 (cet)** .

Subsequent amendments to the proposals are accepted by the entrepreneur or as a result of an explicit request by the Province itself. Similarly, the partners involved in the project, are required to provide information and specifications at the request of the Province of Ravenna, performed for the sole purpose of obtaining clarification on the technical and operational terms of the proposal in order to better substantiate the technical and entrepreneurial reliability.

The proposal must be written in English or Italian.

The envelope, to fill out and close as described above must contain internally:

an **ENVELOPE "A - Administrative Documentation"** shall contain:

- a) the instance / declaration at the competent stamp, of which the **Model 1) annexed** to this notice, containing the following statements:
 - are not in any of the conditions for exclusion from participation in tenders laid down in art. 38 of Legislative Decree 12.04.2006, n. 163 and subsequent amendments;
 - the extremes entered in the Register of Companies at the Chamber of Commerce (or similar professional or trade foreign register) for activities related to the service requested, with indication of the business, and general qualifications of the persons nominated to represent and legally bind the company. In the case of grouping the condition must be met by all companies making up the group;
 - the indication of the legal representative or, limited to the case of a consortium, the tenderer to whom, in the case of entitlement to benefit will be conferred on the functions of the parent company and the commitment in the event of Eligibility, to conform to the discipline provided for by art. 37 of Legislative Decree no. 163/2006 and subsequent amendments and portions of the service to be carried out by individual companies;
 - to comply with all obligations towards their employees, according to the applicable laws relating to labor and social insurance, taking his load all charges related and related liabilities arising under the collective bargaining agreements in place and being in accordance with the rules governing the right to work of persons with disabilities (Law 68/99, Art. 17);
 - that the proposed availability of the services requested remains stationary for at least 1 year from the date of submission of the application / proposal;
 - that the proposal takes into account all the obligations under the provisions in force in Italy or in other countries involved in the field of working conditions, social security, health, safety and protection of workers;
 - that the company is not in a state of bankruptcy, liquidation, cessation of activity or of an arrangement with creditors, or any other equivalent situation in accordance with the laws of the country they live in and that it does not have any ongoing proceedings for the declaration any of the above situations;
 - that the company has complied with the obligations relating to the payment of social security contributions for workers;
 - that the company has complied with the obligations relating to the payment of taxes;
 - that in the exercise of business activities were not committed serious errors;
 - that the company was not guilty of gross negligence, breach of contract or bad faith in the performance of previous service, and in particular in respect of the Province of Ravenna, and that is not in progress, no controversy, or out of court, with the Province of Ravenna;
 - that do not exist at the expense of the legal representative or dependents of those who have powers of representation of the company / companies impediments to maintain relations with the PA. If more subjects are accompanied by representation the statement must be signed by all;

- of not having been convicted by a judgment which has the force of res judicata for offenses which affect seriously on their professional conduct and crimes of a financial nature;
- That against those provided at the time of participation in the event of interest, powers of representation, it is not the subject of proceedings or has not been issued a final court decision for the application of preventive measures in art. 3. of Law No December 27, 1956. 1423 and subsequent amendments;
- to have read of this public notice, have also taken cognizance of ADRIAIR Project
- This declaration must be made using the model enclosed as Attachment 1 to this notice. In the case of group companies in the above model will be drawn up by each participating company.



b) **the technical and professional capacity of the Model 2)** annexed to this notice consists of:

- A statement of the legal representative, made in the forms of DPR n. 445/2000 or, for companies that are not established in Italy, suitable equivalent statement in accordance with the law of the State where they are established, stating:
- The experience gained over the last three years, possibly in the provision of services similar to those required by codest notice.

- That the company (state situation corresponding to reality):
- is the owner / lessee (specify) a fleet of aircraft for passenger and / or cargo, suitable for the smooth running of the service object of this notice;
- agrees to acquire even through rental or service contracts availability of aircraft for these services even in 'the field of integrated tourist packages. - That the company already has or is able to have the deadline for the start of the service object of the notice of a place of business in Italy or the EU, as well as staff, facilities and equipment suitable for the smooth running of the service covered by this notice;
- The entry in the commercial register in Italy or similar register abroad;
- to be certified firm as capable of performing the activities described in this notice by the contracting authorities or organizations recognized by such authorities;
- That the units used comply with the international conventions and EU directives that regulate the activity in question and who are certified by appropriate body according to these conventions and directives and that their crews are in possession of the planned international certifications

c) **A brief report explaining the basic characteristics of the aircraft** that will be used and the number of passengers that could accommodate and the mode of operation of the service that you intend to contribute (airports concerned, the period of activation of the connection, periodically or service specific request, packages connected etc.). activity in question, stating the manager / service provider. This report must comply the minimum requirements of this notice.

(the explanatory report may be submitted in free form on the letterhead of the firm / company and always included in envelope A)

- d) the proposer's business requirements from the chart, showing any experiences similar to the one proposed;
- e) a written undertaking to be submitted later on a suitable insurance policy (which may already exist), issued by insurance companies authorized to perform the surety, to cover third party liability with a maximum fit to the law.

An **ENVELOPE "B - Technical Documentation"** shall contain the elements listed below with a description of the manner in which the carrier intends to operate the service:

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- Indication of the airports' Adriatic area where you intend to operate the air service or on which to develop tour packages;
- Declaration of technical / operational and financial Conditions and of year (under penalty of exclusion, except those expressly provided for in a different order):
 - Size and type of the aircraft fleet to be activated;
 - level of equipment in compliance with applicable laws;
 - measures to ensure the regularity and punctuality of services;
 - compliance with international conventions and directives that regulate the activity in question and be certified by appropriate body according to these conventions and directives;
 - Crews in possession of the planned international certifications;
 - compliance with international and Community standards in terms of safety, environmental performances and working conditions on board;
- indication of the type
- • Once you have specified the type, you must indicate the specific characteristics of the middle plane and the number of passengers and / or cargo transport.
- • Indicate whether you intend to carry out even for seasonal rhythmic connections or if you intend to perform services on call

In the case of integrated tourist packages offered by travel agencies or tour operators and eligible tourism indicate, however, of what aircraft you intend to use, indicating if possible the airline or airlines or airlines companies (with / and all the permissions of national law and international) of which you intend to use

- Marketing and promotion:
 - • The carrier must indicate briefly, even subsequently, the terms of sale and booking and illustrate its program for the promotion and marketing for the success of the service.

V. - ACTIVITY 'OF THE BOARD OF EXAMINERS

Proposals received later than the time limits referred to in Section IV will be examined by a Board of Examiners appointed and constituted in accordance with Article 17 bis of the Rules of the contracts of the Province of Ravenna with the possible concurrence of the other partners in AdriAIR project.. the date of the establishment of this committee will be placed on the website of the Province of Ravenna (www.provincia.ra.it Public Alerts page) within 15 days of the expiry of this notice.

The Commission shall carry:

- Ascertainment of the presentation, the regularity and timeliness of the submission of proposals, their openness, the finding, within them, the two envelopes A) and B), and the relative regularity;
- Ascertain the completeness, compliance and validity of the statements made, in accordance with the model in Question 1, evidencing possession of the requirements of paragraph IV "ENVELOPE A - Administrative Documentation";

The said Commission shall carry then, on the same day to the verification of the completeness and correctness of the proposal, statements and documents provided pursuant to paragraph IV "Envelope B - Technical Documentation";

- The technical-entrepreneurial correctness of the proposal with particular reference to the completeness of the information provided, the correspondence with the minimum requirements in the public notice, and the assessments of the certificates produced.
- The Commission may request additional information and documentation to the proponent subjects and has the power to grope consultation with the parties admitted, about how to organize the service in order to harmonize the various proposals and offer users the best possible opportunity for the transport.
- Finally, the Commission identifies the proposals, set out in alphabetical order, found acceptable from the point of view technical and entrepreneurial for the activation of link services covered by this notice, and that therefore have the requirements for the provision of information dissemination and

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institutional promotion planned in ADRIAIR project and with which will start the comparison to define and sign the following agreement.



VI. FOLLOWING OBLIGATIONS FOR THE QUALIFYING PERSONS: Once you have finished the work of the Commission, the subjects considered suitable to the link AIR activation that will be incurred indirectly and exclusively by an action for the promotion and dissemination activities consistent with the goals and helpful to promote the start up will be required, within the time allowed, under penalty of exclusion from the action of promotion, to:

1) confirm, by signing with the Province of Ravenna a special agreement, the will to activate the services planned by this public notice and specified in the expression of interest respecting or improving the conditions of the initial proposal deemed appropriate by the Commission;

2) detail and circumstantiate no later than the signing of the Convention the modalities of operation of the service in order to make possible an effective public promotion and dissemination of institutional type of services offered, action of dissemination and promotion that despite being of responsibility of the Province of Ravenna will be agreed upon as far as possible with those who will advance expressions of interest in order to make this action the more effective for the project Adriaire and to promote the start-up and consolidation of the links proposed;

3) submit a certified private deed, pursuant to art. 37, paragraph 15 of Legislative Decree no. 163/2006 and subsequent amendments, which shows warrant special collective representation to the parent company;

4) submit, at the request of the provincial administration and in any case for the purpose of signing the Convention, the insurance cover suitable to the law for the performance of the service to guarantee users

VII. - RULES AND GENERAL WARNINGS

1 - We do not will give over to the envelope do not result received by 12.00 on the day fixed in the Province of Ravenna and will be proven as is the protocol of the Province or in the case of impossibility to the immediate logging, URP arrival stamp . Will not be given progress to the likewise registered if they are not affixed on the same, the identity of the sender (including fax number and, in the case of RTI, the parent company) and the inscription indicating the subject of the notice. It is understood that the delivery of the envelope is at the sole risk of the sender if, for any reason, the same can not reach its destination in a timely manner.

2 - Likewise result in the exclusion from the tender the fact that the outer casing and the inner envelopes 2 (A and B) are not properly sealed and countersigned on the closing flaps.

3 - Are not permitted conditional proposals or expressed in an undetermined manner or by reference to another offer related to contract / notice.

4. - Variations are not allowed, if not improvement over the time limits specified in the service.

5. - The selected companies, within 30 days from the date of the notice, must submit all documents required for the purposes of the certification referred to in paragraph 4, and Article. 41 that Article. 42 of Legislative Decree no. 163/2006 and subsequent amendments. If from the findings and / or examination of the required documentation, it appears that the companies selected are not in possession of the requirements stated in the notice and at the time of participation, will not lead to the conclusion of the Convention.

The documents will have to be either originals or certified copy of the original in the ways and forms of law.

6. - Pursuant to and for the purposes of Art. 13 of Legislative Decree 196/2003, we inform you that any personal data collected under this procedure will be used only for the purpose of assessing eligibility for participation. The treatment will be through paper archives, in strict compliance with the law on privacy and

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the limits of what is strictly necessary to the objectives pursued in this procedure, except in each case for the person concerned the right to in art. 10 of Legislative Decree 196/2003. All required information must be provided compulsorily, failing which it may determine the impossibility for this administration to proceed with the evaluation of the tender. The data thus collected will only be disclosed to managers and in charge of the processing of this Administration, only for purposes strictly necessary in this proceeding, except in cases of judicial or administrative proceedings.

7. - This notice will be published in Roll Praetorian of the Province of Ravenna, added to the website of the Province of Ravenna (www.provincia.ra.it Public Alerts page) and in Adriair project website and will be transmitted to all partners in the Adriair project because it is published in institutional sites and spread everywhere considered useful and desirable, with particular reference to tourist sites, the sites of airports and travel agencies. Will also be sent to all airports currently operating in the Adriatic and business associations. Will be drafted a press release to the media that will have the widest possible dissemination.

8. - Responsible for the procedure: Dr. Alberto Rebucci - Head of the European Policies and Productive Activities Department. For more information contact: Dr. Alberto Rebucci during office hours - Telephone no. 0544/258150 Fax no. 0544/258 293.

Ravenna



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Annex 1)
APPLICATION FORM

PROVINCE OF RAVENNA
The Public Relations Office
Piazza Caduti per la Libertà, 2
48121 - RAVENNA

Subject: PUBLIC TENDER FOR A PRELIMINARY RECONNAISSANCE BY
DECLARATIONS OF INTEREST FOR THE ACTIVATION OF AIR LINKS WITH CHARTER
FLIGHTS OR AEROTAXI FOR PASSENGERS AND GOODS FOR THE PERIOD 2014-2015,
BETWEEN ONE OR MORE AIRPORTS ON THE ITALIAN ADRIATIC COAST AND ONE OR
MORE AIRPORTS IN SLOVENIA, CROATIA, BOSNIA AND HERZEGOVINA,
MONTENEGRO, ALBANIA AND GREECE, THE START-UP OF WHICH COULD BE
SUPPORTED BY INSTITUTIONAL ACTIONS OF INFORMATION PROMOTION AND
DISSEMINATION CONSISTENT WITH THE OBJECTIVES OF THE PROJECT ADRIAIR
WITHIN THE FRAMEWORK OF THE CROSS-BORDER COOPERATION PROGRAM IPA-
ADRIATICO 2007-2013.CUP J69E1200137007

The undersigned First name _____ Surname _____, born in
_____ on _____ Tax Code _____, residing at
_____ State _____ Street
_____ n. _____ as the legal representative of the Company/firm indicated
below,

REQUESTS

That the Company _____

(Please tick the appropriate item)

☐ as a single undertaking;

☐ as PARENT COMPANY / MANDATING COMPANY (delete the entry that does not apply) of the constituting *Grouping of businesses or Consortium pursuant to art. 2602 of the Italian Civil Code* with the following competitors:

 _____,

be permitted to participate in the public tender for preliminary reconnaissance for the declaration of interest in object.

Therefore, under its own responsibility, the Company acknowledges that, pursuant to art. 76 of the Decree of the President of the Italian Republic number 445 of December 28, 2000, fraudulent statements, falsifying documents and the use of false documents, in the cases provided for in the law, will be punished under the criminal code and current applicable laws, pursuant to articles 46 and 47 of the said legislation

DECLARES

that:

- the name of the company is exactly _____;

- the Company's registered office is in (city) _____;

Province post code _____ Via/Piazza _____

Phone: _____ Fax: _____ e-mail: _____

- The Company has its administrative/operations offices in (city) _____

Prov. post code _____ Via/Piazza _____ N. _____

Phone: _____ Fax: _____ E-mail: _____

- that the Firm/Company is registered with the Chamber of Commerce, Industry, Agriculture and Crafts of _____ or of a similar register abroad, for the following activity, falling within that specified in this public notice to be performed with the following data:

Name of Company _____;

headquarters _____ State _____;

via _____;

Tax code n. _____;

VAT number n. _____;

Activity code (VAT) _____;

Registration number _____;

Date of registration _____;

Duration of the Company / end date _____;

Legal form (*individual firm, company, consortium...*) _____;

- the position of legal representative is held by:

First name _____ surname _____ place _____
 _____ born on _____ residence _____
 _____ which _____ (please indicate any other
 persons designated to represent the company as they are filed at the same C. C. I.A. A. or by power of attorney
 not yet filed) (for the S.N.C. [società in nome collettivo / Limited Partnership] indicate ALL the members):

first name _____ surname _____ place _____
 _____ date of birth _____ residence _____
 _____ as _____

first name _____ surname _____ place _____
 _____ date of birth _____ residence _____
 _____ as _____

first name _____ surname _____ place _____
 _____ date of birth _____ residence _____
 _____ as _____

- the position of technical director, if it is required, is held by:

first name _____ surname _____ place _____
 _____ date of birth _____ residence _____
 _____ as _____

first name _____ surname _____ place _____
 _____ date of birth _____ residence _____
 _____ as _____

first name _____ surname _____ place _____
 _____ date of birth _____ residence _____
 _____ as _____

AND DECLARES

- that the company is not subject to disqualification sanctions to contract with the Public Administration within the meaning of Legislative Decree n. 231/2001;

- That the company is exempt from all the causes of exclusion referred to in article 38, paragraph 1, of Legislative Decree n. 163/2006 as amended ¹ (the declaration referred to under b) and c) of the

¹ "Art. 38. General Requirements.

(ART. 45, *Directive 2004/18* ; article 75, *Decree of the President of the Italian Republic n. 554/1999* ; article 17, *Decree of the President of the Italian Republic n. 34/2000*)

1. The following subjects are excluded from participation in tender procedures for concessions and contracts of works, supplies and services, nor can they be selected for subcontracting, nor may they undersign contracts:

a) subjects who are in a state of bankruptcy, compulsory liquidation, composition, or those who are currently subject to a procedure for the declaration of any of those situations;

b) subjects against which a proceeding is pending for the application of one of the prevention measures referred to in article 3 of *Law n. 1423 of December 27, 1956*, or one of the impeding causes provided for in article 10 of *Law n. 575 of May 31, 1965*; exclusion and prohibition apply if the process pending concerns the owner or the technical director, in the case of a sole proprietorship; the partner or the technical director in the case of a partnership, the general partners or the technical director in the case of a limited partnership, the directors with powers of representation or the technical director, for other types of companies;

aforementioned article 38, paragraph 1, must always be provided by technical directors, as appropriate, and by the members in the case of general partnerships, and by the general partners in the case of Limited Partnerships. This declaration, free from stamp duty, must be made in writing in plain paper separately by each subject taken and by the same undersigned in original, provided with a photocopy of a valid identity document and must be attached to the application form together with the required declarations pursuant to law);

- relative to the causes of exclusion of referred to in article 38, paragraph 1 c), of Legislative Decree n. 163/2006 as subsequently amended, subjects who have ceased from office in the three years prior to the date of dispatch of the invitation letter, include the following:

first name _____ surname _____ place _____
date of birth _____

first name _____ surname _____ place _____
date of birth _____

first name _____ surname _____ place _____
date of birth _____

c) in respect of which a judgment which has the force of res judicata was pronounced, or a penal sentence which has become irrevocable or a sentence for which the punishment is to be applied on request was issued, pursuant to article 444 of the Italian Code of Criminal Procedure, for serious offences against the State or the Community concerning professional conduct; and in any case convictions by a judgment which has the force of res judicata for one or more of the offences of fraud, corruption, involvement in a criminal organisation, money laundering or similar criminal infringements as defined by Community acts referred to in article 45, paragraph 1, EC directive 2004/18 are causes for exclusion; the exclusion and the prohibition apply if the judgment or decree was issued against: the owner or technical director in the case of a sole proprietorship; the partner or the technical director, in the case of a partnership; the general partners or the technical director in the case of limited partnerships, the directors with powers of representation or the technical director, for other types of companies or consortiums. In any case the exclusion and the prohibition also apply in respect of subjects dismissed from office in the three-year period prior to the date of publication of the tender notice, where the company does not provide proof of having adopted acts or measures of complete dissociation in respect of the criminal conduct; in any case, article 178 of the Italian Criminal Code and article 445, paragraph 2, of the Italian Code of Criminal Procedure nevertheless apply;

d) subjects who have infringed the ban on fiduciary entrustment pursuant to article 17 of Law n. 55 of March 19, 1990;

e) subjects who have committed serious and duly ascertained offences against regulations on safety and every other obligation ensuing from labour relations, resulting from data in the possession of the Observatory;

f) subjects who, according reasoned assessment of the contracting authority, have committed acts of gross negligence or bad faith in the performance of services entrusted by the contracting authority calling the tender; or subjects who have committed acts of serious professional misconduct in the exercise of their professional activity, proven by any means by the contracting authority;

g) subjects who have committed serious violations, as finally established, with respect to the obligations relating to the payment of taxes and charges, according to Italian legislation or to the legislation of the State in which they are established;

h) subjects who, in the year prior to the date of publication of the call for tenders, made false statements concerning the requirements and conditions relevant to the participation in the tendering procedures, resulting from data in the possession of the Observatory;

i) subjects who have committed serious violations, as finally established, to the rules on social security contributions, according to Italian legislation or to the legislation of the State in which they are established;

l) subjects who do not have the certificate referred to in Article 17 of Law n. 68 of March 12, 1999, without prejudice to the provisions of paragraph 2;

m) subjects in respect of whom a disqualifying penalty referred to in article 9, paragraph 2, letter c), of Legislative Decree n. 231 of June 8, 2001 or other penalty that implies a ban on contracting with the Public Administration, including **prohibitive measures referred to in article 36 bis, paragraph 1 of Legislative Decree n. 223 of July 4, 2006 as converted, with amendments, into Law n. 248 of August 4, 2006**; - (as per integration pursuant to article 3 of Legislative Decree n. 113/2007) apply

mbis) subjects against whom a suspension or revocation of an SOA [compliance company] certificate has been applied by the Authority for having produced false documentation or for perjury, resulting from the Computerised Register; (as per integration pursuant to article 3 of Legislative Decree n. 113/2007)

m-ter) subjects referred to under b) who, even in the absence of proceedings for the application of preventive measures or impeding causes therein provided for against them, although they were victims of crimes pursuant to and punished by articles 317 and 629 of the Italian Criminal Code aggravated within the meaning of article 7 of Decree Law n. 152 of May 13, 1991, converted with amendments into Law n. 203 of July 12, 1991, have not reported the facts to the judicial authorities, except under special circumstances provided for by article 4, first paragraph, of Law n. 689 of November 24, 1981. The circumstances referred to in the first period must emerge from the evidence underlying the filing of a motion against the accused in the three years prior to publication of the tender notice and which must be communicated, together with the personal details of the subject who failed to report the aforementioned facts, by the proceeding public prosecutor of the Republic to the Authority referred to in Article 6, which takes care of the publication of a tender notice on the Observatory website⁽²³⁾;

m-quater) subjects who are, in a situation of control with respect to another participant in the same tender assignment procedure, referred to in article 2359 of the Italian Civil Code or who are engaged in any form of relationship, in fact as well, if the control situation or the relationship implies that the bids are attributable to a single decision centre"

first name _____ surname _____ place _____
 _____ date of birth _____

- that they meet all the obligations toward their employees, in accordance with the applicable laws relating to employment and social insurance, accepting liability for all ensuing charges and related responsibilities derived from current collective labour agreements and that they comply with the rules governing the right to work for the disabled (Law n. 68/99, article 17);
- that the proposal remains for at least 180 days from the date of the submission of the application/proposal;
- that the proposal takes into account all the obligations relating to the provisions in force in Italy relating to working conditions, social security, assistance, safety and protection of workers;
- that the company is not in a state of bankruptcy, liquidation, the cessation of activity or pre-bankruptcy, or any other equivalent situation according to the legislation of the Country where they are established and that the same is not subject to any process for the declaration of one of the above situations;
- that the company complies with the obligations relating to the payment of workers' social security contributions;
- that the company complies with the obligations relating to the payment of taxes and duties;
- that the company has not committed serious misconduct in the exercise of corporate activities;
- that the company has not been found guilty of serious negligence, misconduct or bad faith in the execution of the services above, and in particular in respect of the Province of Ravenna and that no dispute, proceedings or litigation, is in progress with the Province of Ravenna.
- that there are no impeding causes in maintaining relations with the Public Administration against the legal representative or those who have powers of representation of the firm/company. In the event that several subjects are vested with powers of representation, the declaration must be signed by all of them;
- that no convictions with judgment that has the force of res judicata for crimes that seriously affect professional conduct for crimes of a financial nature have been reported;
- That there are no proceedings and no ruling has been issued by a court for the application of preventive measures referred to in article 3 of Law n. 1423 of December 27, 1956 as subsequently amended, against subjects with power of representation, at the time of participation in the tender;
- that this public notice, has been read and understood, and that they have taken note of the Adriair Project, and they accept the provisions and conditions contained and prescribed herein.

Place, _____ date _____

THE LEGAL REPRESENTATIVE

The Undersigned, _____ legal representative of the company _____

DECLARES

- that they elect, for communications relating to the present declaration of interest, domicile at _____

(Please indicate the address where the administration will send communications)

- that they authorize and indicate, for the present declaration of interest, the following method of receiving the communications:

☐ Fax _____ certified e-mail (PEC) _____

(Select and specify only 1 or both methods. If two methods have been specified, the Administration reserves the right to use the method considered more appropriate as the case may be)

THE LEGAL REPRESENTATIVE

PLEASE NOTE:

Place, date and signature legible of full name accompanied by a photocopy of a currently valid personal identity document.

All parts of the form must be completed or be struck out.

Annex "A1"

FORM TO BE COMPLETED ONLY IN THE CASE OF PARTICIPATION OF CONSORTIUM and ATI TOGETHER WITH THE FORM A1)

In addition to the form "I" that will be compiled by the legal representative of the consortium (in the case of consortia) or by the legal representative of the mandatory company (in the case of ATI), in addition, the present **form "A1"** shall also be completed by each of the partners participating in the consortium and by each of the mandating companies participating for the ATI.

Subject: **PUBLIC TENDER FOR A PRELIMINARY RECONNAISSANCE BY DECLARATIONS OF INTEREST FOR THE ACTIVATION OF AIR LINKS WITH CHARTER FLIGHTS OR AEROTAXI FOR PASSENGERS AND GOODS FOR THE PERIOD 2014-2015, BETWEEN ONE OR MORE AIRPORTS ON THE ITALIAN ADRIATIC COAST AND ONE OR MORE AIRPORTS IN SLOVENIA, CROATIA, BOSNIA AND HERZEGOVINA, MONTENEGRO, ALBANIA AND GREECE, THE START-UP OF WHICH COULD BE SUPPORTED BY INSTITUTIONAL ACTIONS OF INFORMATION PROMOTION AND DISSEMINATION CONSISTENT WITH THE OBJECTIVES OF THE PROJECT ADRIAIR WITHIN THE FRAMEWORK OF THE CROSS-BORDER COOPERATION PROGRAM IPA-ADRIATICO 2007-2013.CUP J69E1200137007**

In relation to the application form for the public tender notice specified in the subject, the company _____ is participating as:

☐ mandating company of ATI having as parent undertaking _____ participating in this tender.

☐ member of the consortium _____ participating in this tender.

☐ contracting company member of the consortium _____ participating in this tender.

(Please indicate the exact name and the services and supplies that are intended to be respectively assigned) (if the member company indicated is in turn a consortium please also indicate the contractors of the latter):

- The contractor is thus exactly called: _____

- it is entered in the register of companies of the competent Chamber of Commerce, Industry, Trade and Agriculture of _____ or similar register abroad, for the following activities falling within that specified in this public tender notice to be performed with the following data:

Name of the company _____

headquarters _____ post code _____ State _____

_____ Street _____, tax code n. _____

_____ Legal form (sole proprietor company ..., consortium...)

_____;

- the position of legal representative is held by: (Please indicate any other persons designated to represent the company as filed at the same C.C.I.A.A. or by power of attorney not yet filed) (for the S.N.C. [società in nome collettivo / Limited Partnership] indicate ALL the members):

Name _____ surname _____ place
 _____ date of birth _____ tax code
 _____ residence _____ as _____

Name _____ surname _____ place
 _____ date of birth _____ tax code
 _____ residence _____ as _____

Name _____ surname _____ place
 _____ date of birth _____ tax code
 _____ residence _____ as _____

- the position of technical director is held by:

Name _____ surname _____ place
 _____ date of birth _____ tax code
 _____ residence _____

Name _____ surname _____ place
 _____ date of birth _____ tax code
 _____ residence _____

- that the companies listed above as contractors, are exempt from causes of exclusion pursuant to article 38 of Legislative Decree n. 163/2006 as subsequently amended; that they are not subject to disqualification sanctions to contract with the Public Administration and have not availed themselves of individual disclosure plans *or* which, although they have availed themselves of disclosure plans, the period of disclosure has expired (*cross the item that does NOT apply*).

Place, _____ date _____

THE LEGAL REPRESENTATIVE

Signature of full name accompanied by a currently valid document of identity of the person signing

ANNEX "2"

Declaration of technical professional skills

For the Province of Ravenna
Piazza Caduti per la Libertà, 2
48121 RAVENNA

SUBJECT: PUBLIC NOTICE FOR A PRELIMINARY RECONNAISSANCE BY EXPRESSIONS OF INTEREST FOR THE ACTIVATION OF AIR LINKS WITH CHARTER FLIGHTS OR AEROTAXI FOR PASSENGERS AND GOODS FOR THE PERIOD 2014-2015, BETWEEN ONE OR MORE AIRPORTS ON THE ITALIAN ADRIATIC COAST AND ONE OR MORE AIRPORTS IN SLOVENIA, CROATIA, BOSNIA AND HERZEGOVINA, MONTENEGRO, ALBANIA AND GREECE, WHOSE START UP COULD BE SUPPORTED BY INSTITUTIONAL ACTIONS OF INFORMATION PROMOTION AND DISSEMINATION CONSISTENT WITH THE OBJECTIVES OF THE PROJECT ADRIAIR WITHIN THE FRAMEWORK OF THE CROSS-BORDER COOPERATION PROGRAM IPA-ADRIATIC 2007-2013.CUP J69E1200137007.

IN THE EVENT OF TEMPORARY GROUPING OF COMPANIES: *the requirements must be met by each company and therefore must be expressly declared by each of these and therefore this form must be filled in by each company).*

The undersigned First name _____ Surname _____, born in _____, on _____, residing at _____, State _____, Via [street] _____, as the legal representative of the Company/Firm, _____, Phone _____, Fax _____, e-mail _____

(Please tick the appropriate item)

☐ as a single undertaking;

☐ as PARENT COMPANY / MANDATING COMPANY *(delete the entry that does not apply)* of a *Grouping of businesses or Consortium* to be established pursuant to art. 2602 of the Italian Civil Code with the following competitors:

under its own responsibility, aware that, pursuant to article 76 of the Decree of the President of the Italian Republic n. 445 of December 28, 2000, fraudulent statements, falsifying documents and the use of false documents, in the cases provided for by law shall be punished under the Italian Criminal Code and applicable laws, pursuant to articles 46 And 47 of the said legislation, demonstrating the possession of technical and professional skill requirements, for the skills required for admission to the application in the subject

DECLARES

- that the Firm/Company is in possession of the **technical and professional skills** necessary (pursuant to article 42 of Legislative Decree n. 163/2006 as amended (and supplemented)), specified as follows:

The experience gained over the last **five years** in maritime transport services, with indication of the lines and the _____ frequencies _____ of operation: _____

- that the Company/Firm (please state the situation corresponding to the actual facts) is the owner/lessee (*delete the entry that does not apply*) to:

- ☐ aero taxi
- ☐ other appropriate for the smooth running of the service which is the subject of this tender notice;

or

☐ that the Company/Firm undertakes to acquire, even by leasing the availability of carriers, indicating the legal title of availability and the types of carriers which are to be used on the route. This title may consist of the property right or a time-charter hire or leasing contract. In these cases, where the competitor is deemed suitable, they will have to subsequently provide, for the purposes of signing the Convention, an authenticated private deed certifying the actual availability, to be agreed between the parties involved, of the declared carriers, and the guarantee that the carriers shall remain available to the qualifying participant for the entire duration of the convention subject of this tender notice;

- that the Company/Firm already has/is capable of arranging (*delete the entry that does not apply*) within the prescribed period for the commencement of the provision of the service which is the subject of the tender notice of headquarters in Italy or in the EU, as well as staff, facilities and equipment appropriate to the regular execution of the service that is the subject of this tender notice;
- that the Company/Firm is entered in the register of companies in Italy or in a similar register abroad _____;
- that the Company/Firm is/may (*delete the hypothesis that does not affect*) quickly become a company certified as suitable for carrying out the activity referred to in this tender notice by the competent authorities or by organizations recognized by those authorities;
- that the units used comply with the international conventions and the community directives which regulate the activity in question and which are certified by special body according to these conventions and directives and that their crews are in possession of the required international certifications;

AND DECLARES

- that the business requirements providing evidence of similar experiences to that proposed are: _____

-
- that they undertake to subsequently provide, for the purposes of signing the Convention, an appropriate insurance policy, issued by insurance companies authorized to exercise bond insurance activities, to cover liability towards third parties with an appropriate ceiling.

The undersigned also declares, under its own responsibility:

- that they are aware that the Provincial Administration will subsequently verify the possession of the requirements, also relating to professional competence pursuant to article 39 of Legislative Decree n. 163/2006 as subsequently amended.

Place, _____ date _____

THE LEGAL REPRESENTATIVE
